

Name Surmane

# Personal Information

**Name Surname** Tanju K.

**Date Of Birth** 01.01.1987

**Place Of Birth** \*\*\*\*\*\*

**Marital Status** \*\*\*

**Military Status** \*\*\*

# Contact Information

**Addresss** \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* \*\*\*\*\*\*\*\*\*\*\*\*\*\* \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**Phone** 0216 9999999

**Cell Phone** 554 0000000

**E-Mail** [xxx@xxx.com.tr](mailto:xxx@xxx.com.tr)

# Job Experience

**February 2013 -** A Company Senior Lawyer

Follow up new regulations related to corporate governance, commercial & corporate law and e- commerce & consumer law Review, prepare, terminate all type of contracts (including but not limited to labor contracts, share purchase agreements, distribution agreements, lease contracts, vendor agreements, credit agreements, sponsorship agreements and service level agreements)

Prepare board packages [including board resolutions, meeting minutes and make necessary appointments and notifications to the regulator

# Education Information

**2002 - 2006** XYZ University - (Formal Education) Law School, Law (Turkish)

Grade: XX

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# Seminars And Courses

**2003** \*\*\*\*

# Foreign Language

**English** Writing Advanced, Speech Goog

**Turkish** Writing Advanced, Speech Goog

# Competencies

**Computer Skills** Microsoft Office

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